



S.T.S.N. GOVT. DEGREE COLLEGE

KADIRI - 515591

Sri Sathya Sai Dist. - A.P.

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has a mechanism to deal with the internal examination related grievances. First of all, college tries that there should not be any grievance regarding internal examination. If so, the college tries using mechanism. Very few grievances related to the examination are received after declaration of results by the University. The errors, like mistakes in the internal assessment, attendance sheets, wrongly spelt names are immediately addressed, corrected and quickly disposed for onward submission to the university by the Convener of Examination Committee. Each and every staff member concerned are instructed to take due care and caution for the quick disposal of student grievances at their respective quarters. The close and continuous communication is maintained by the Convener of Examinations with the university authorities for speedy disposal of queries, explanations and doubts if any. With regard to internal practical tests are concerned, if any student pin-points any academic discrepancy in conducting of tests, the concerned teachers wholeheartedly show their concern and attention by redressing the grievances. In disposing and redressing the grievances related to internal examinations, the Institution follows the University policy. The entire mechanism to deal with examination related grievances is time bound as per University rules and regulations.

PRINCIPAL

STSN Govt. DEGREE COLLEGE

KADIRI - 515 591

Sri Sathya Sai (Dist).

EXAMINATION COMMITTEE

The Examination committee is an apex body of the College which is headed by Principal and shall be facilitated by three sections: Examination, Record Maintenance and Administration. The main function of this Committee is to carry out examinations. Keeping the record of each and every issue related to the examination and . The Examination Committee plans and organizes all internal as well external examinations in the college. The Examine Committee of the College is formed with the following members under the chairmanship of Principal.

EXAMINATION COMMITTEE

1. Dr.S. Smitha (Chief Supdt.)
2. S. Yaseen Peer
3. N Ershad Hussain and Team

Role and Responsibility

1. The Examination Committee shall circulate relevant time tables released by SK University, Anantapuram for College Examinations.
2. The Examination Committee shall make Seating Arrangement and display them on the concerned Notice Board.
3. Suggest Principal to appoint Assistant Officer in charges for smooth conduct of Examinations.
4. The Exam Committee shall hold pre-exam meetings to brief the members of faculty with regard to the examination procedures and prepare budget of expenditure.
5. After the end of each examination the Committee will submit the audited accounts submitted to DOE, SKU, Anantapuramu.
6. To ensure that the entire exam related documents reach the university in time
7. Any Grievance, Circular, Guideline, Office Order, Notification issued by the University are processed in the Examination Cell, reply thereof prepared and after Principal's signature dispatched or circulates to the concerned Departments.



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KADIRI - 515 591

Sri Sathya Sai (Dist).



STSN GOVERNMENT DEGREE COLLEGE

KADIRI - 515591

SRI SATHYA SAI DT.



Examination Grievances Received and Redressed - 2022-23

To
The Controller of Examination
UG Examination (UG Section)
S.K.University
Anantapuram.

Date: 13-10-2022

Sub: Internal Marks of G.Haritha- III BA (HEP)-H.T.No:190053041-
Semester-VI- STSN Govt. Degree College, Kadiri-Reg

Respected Sir,

With the subject cited above, it is hereby informed that G.Haritha, III BA (HEP-History- Economics and Political Science) has joined in the Academic Year 2018-19 and she has attended the exams, but she has not paid Regular VI Semester Fee in 2021 and she has paid supplementary fee in July, 2022 and attended all the exams, but her VI Semester internal marks has not been displayed in the Gnanabhoomi Portal. Therefore, I request you to kindly add these internal marks in her final marks memo. She has secured the following internal marks in Semester-VI.

S.NO	Paper Name	Code No	Max Marks	Secured Marks
1	History of Modern Europe (from 19 th Century to 1945 A.D)	S6-441	25	19
2	Public Finance	S6-451	25	17
3	Principles of Public Administration	S6-461	25	18
4	Comparative Constitutionalism- UK,USA	S6-462	25	19
5	Human Rights in Comparative Prospective	S6-463	25	21
6	Political Sociology	S6-464	25	19

In-Charge
(History)
Lecturer in History
Govt. Degree College
Kadiri, Anantapur (Dist.)

In-Charge
(Economics)
LECTURER IN...
STSN GOVT. DEGREE COLLEGE
KADIRI-515 591
Anantapuramu (Dist.)

In-Charge
(Pol-Science)
LECTURER IN...
STSN GOVT. DEGREE COLLEGE
KADIRI-515 591
Anantapuramu (Dist.)

PRINCIPAL
STSN GOVT. DEGREE COLLEGE
KADIRI-515 591
Anantapuramu (Dist.)



S.T.S.N Government Degree College
Kadiri-515591
Sri Sathya Sai District

To

Date: 27-06-2023

The Director,
Director of Evaluations,
U.G Examinations,
Anantapuramu-515001.

Sub: Adding of 2nd Year I Sem internal(Mid)& Practical marks and II sem internal-
Request-Regarding.

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Respected Sir,

The principal of S.T.S.N Government Degree College, Kadiri, Sri Sathya Sai District requested you that Kutala Saraswathi D/O K.PeddaNarasimhulu has studied in our college. Her Hall Ticket Number is 170051145 in B.Sc(Mathematics, Physics and Computer Science) group. She wrote the second year Ist semester examinations in November 2019 and 2nd Year II semester in October 2020(Supply). But this HallTicket number is not visible in the Jnanabhumi portal as well as in marks list. We have already submitted internal marks/ Mid marks and Practical marks to SKU. So please kindly consider and add internal marks (Mid Marks) and Practical marks as early as possible.

2nd year I SEM November 2019 Internal Marks.

SNO	Hall Ticket No.	Student Name	Title & Paper Code	Exam Attendance	Internal Marks (Mid arks)	Signature of the Lecturer
1	170051145	K.Saraswathi	English &S3-201	Present	90	[Signature]
2	170051145	K.Saraswathi	Telugu & S3-211	Present	17	K. S. S. S.
3	170051145	K.Saraswathi	Maths & S3-271	Present	21	[Signature]
4	170051145	K.Saraswathi	Physics &S3-291	Present	17	[Signature]
5	170051145	K.Saraswathi	Comp.Sci &S3-361	Present	18	[Signature]

2nd Year II Sem October 2020 Internal Marks

SNO	Hall Ticket No.	Student Name	Title & Paper Code	Exam Attendance	Internal Marks (Mid Marks)	Signature of the Lecturer
1	170051145	K.Saraswathi	Maths & S4-271	Present	20	[Signature]
2	170051145	K.Saraswathi	Physics &S4-291	Present	16	[Signature]
3	170051145	K.Saraswathi	Comp.Sci &S4-361	Present	17	[Signature]

2nd year I SEM November 2019 Practical Marks.

SNO	Hall Ticket No.	Student Name	Title & Paper Code	Exam Attendance	Practical Marks	Signature of the Lecturer
1	170051145	K.Saraswathi	Physics &S3-291	Present	31	[Signature]
2	170051145	K.Saraswathi	Comp.Sci &S3-361	Present	32	[Signature]

Principal
S.T.S.N GOVERNMENT DEGREE COLLEGE
KADIRI - 515 591
Sri Sathya Sai (Dist).
6/23



S.T.S.N Government Degree College
Kadiri, 515591
Sri Sathya Sai District

To

Date: 23-06-2023

The Director,
Director of Evaluations,
U.G Examinations,
Anantapuramu-515001.

Sub: Adding of 2nd Year I-Sem Practical marks Request-Regarding.

&&&&&

Respected Sir,

The principal of S.T.S.N Government Degree College, Kadiri, Sri Sathya Sai District requested you that Kutala Saraswathi D/O K.PeddaNarasimhulu has studied in our college. Her Hall Ticket Number is 170051145 in B.Sc(Mathematics, Physics and Computer Science) group. She wrote the second year Ist semester examinations in November 2018. But this HallTicket number is not visible in the Jnanabhumi portal as well as in marks list. We have already submitted Practical marks to SKU. So please kindly consider and add Practical marks as early as possible.

2nd year I SEM November 2018.

SNO	Hall Ticket No.	Student Name	Title & Paper Code	Exam Attendance	Practical Marks	Signature of the Lecturer
4	170051145	K.Saraswathi	Physics &S3-291	Present	31	
5	170051145	K.Saraswathi	Comp.Sci &S3-361	Present	32	

Principal

PRINCIPAL

S.T.S.N GOV. DEGREE COLLEGE

KADIRI - 515 591

Sri Sathya Sai (Dist).

REQUEST LETTER

Kadiri

Date: 07/02/2022

To

The Controller of UG Examinations

Sri Krishnadevaraya University

Ananthapuramu.

Subject: Requesting for the Certificate of Convocation.

Respected Sir/Madam,

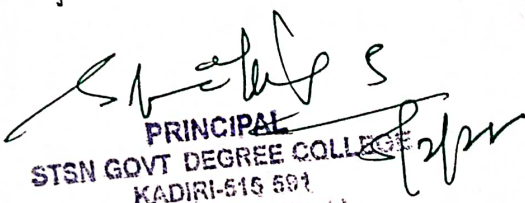
I am C. Suneetha Student of Sri Tayi Suryanarayana Degree College, Kadiri, I've completed my degree in 2006 and I left with one supplementary subject which after I've completed in 2013. I received my Provisional Certificate in 2017 but not Convocation Certificate. We consulted our institution for that but it not available there. We applied and paid (Challan No: 146696619) for Convocation Certificate on 30/09/2021 but after 20 days it returned as that "Already Issued in 18th Convocation, So Application returned". After this also we consulted the College for this but not available. It is emergency for my further studies. So kindly provide my Convocation certificate as soon as possible. It's my sincere request.

With
✓ the favourable
reply.

Thanking You Sir,

Yours Sincerely

C.Suneetha


PRINCIPAL
STSN GOVT DEGREE COLLEGE
KADIRI-516 501
Anantapuramu (Dist.)

Reg. No: 4051050

Batch: 2003-2006

Mobile No: 9182244098

From

SHAIK YASCEEN BASHA

S/O S. CHANDRAN

PH. NO. 9171599

NEAR PETROL PUMP

DULINAPALLE

KRISHNA 1013

TO

THE PRINCIPAL,

S. T. S. N. Govt Degree College.

KURDURI

Respected Madam!

I submit that I have completed B.A U.H.P. Course from 2019 to 2022. My fourth semester CSS subject pending and I attended the exam in the year of August-14 2022, but my result is not showing S.K.U. website. I request you to madam, please my problem notice to S.K.U U.G. & Examination section.

Thanking you

Yours faithfully

S. Yasceen Basha

13/7/2023